Cookie Bucks Reimbursement Checklist

* Reimbursement request form submitted and completed in its entirety
  + Date submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Date Gold Award Project Proposal approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Date Final Report approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* List of estimated project expenses included
* Expense receipts included
  + All expenses incurred AFTER date of project approval
  + No receipts for meals, gas, or other incidentals not directly tied to the project
* Cookie Bucks included
  + Total amount equal to or greater than total amount of receipts
  + Not expired
* Girl is a current girl or adult member of Girl Scouts
* Girl is in good standing (verify with Accounting/Product Sales)