

# FINAL REPORT ATTACHMENTS CHECKLIST



Your complete Gold Award final report will include GoGold Online Steps 6-7, as well as the following final report attachments. Upload them to GoGold Online in Step 6 with the Create Post button, or in Step 7 in a zip file. Double-check to make sure you have them all!

Final report signature page
Final time log
Final budget
Community partner letter of support
Copies of your sign-in sheets, surveys and/or evaluations you used to measure
impact
Other supporting documentation of your choice (such as video or photos)

# **FINAL REPORT SIGNATURE PAGE**

girl scouts



Directions: Please print, complete by hand, scan and attach to your GoGold Online Final Report, along with the other required material. If you have any questions, please contact the Gold Award Staff Liaison.

Gold Award candidate certification of completion:						
I hereby certify that I dedicated at least 80 hours of my own time in designing and facilitating my Gold Award project, during which I followed the Girl Scout San Diego guidelines and abided by the Girl Scout Promise and Law.						
Girl signature	 Date					
Project advisor certification of completion:						
I hereby certify that I reviewed the above Gold Avcompleted her project.	ward candidate's Final Report and certify that she					
Project advisor signature	Date					



### **FINAL TIME LOG**



Please *type* all content.

The below is just a template. You can use GoGold Online's time log or your own spreadsheet, as long as it is typed and includes the same information as the below template.

Remember: GSUSA guidelines suggest that Gold Award projects should take a minimum of 80 hours to complete. See "How much time does it take?" (p. 8 in *Your Guide to Going Gold*) for more information.

Date	Specific activity	Start time	End time	Total time
		T	otal hours:	
			J 11041 J.	



## **FINAL BUDGET**



Please *type* all content.

The below is just a template. You can use GoGold Online's budget or your own spreadsheet, provided that it is typed and includes the same information as this template.

#### **EXPENSES**

Items	Cost(s)			
	Total cost(s):			
FUNDING AND DONATIONS				
Source(s) of monetary funds	Amount per source			
	Total funding:			
Item(s) donated	Donor(s)			
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