



# 2018 Girl Scout Cookie Program Participation Agreement

Through the cookie program, your Girl Scout will learn 5 key skills that will last a lifetime: goal setting, decision making, money management, people skills and business ethics. Plus, she and her troop will help fund local Girl Scout experiences such as their troop activities, council programs and volunteer training. Your encouragement and guidance are essential to a positive, safe experience. Once you have read and understood **both sides** of this agreement, please fill out the required information and sign.

### Girl Scout eligibility

- All girls must be registered for the 2017-18 membership year, with a signed Participation Agreement.
- Girls with guardians in more than one household should obtain separate, signed Participation Agreements. Each household handles its own cookie products and money to protect either from incurring the other's cookie debt.
- Girls/families must be in good standing with the council and have no unresolved matters.

**Sunday, Jan. 28, 9 a.m. — Cookie program starts! Taking orders/collecting money prior to this date is not permitted.** Girls may communicate with family, friends and former customers to let them know the start date.

### Sunday, Jan. 28-Sunday, Mar. 11

**Standabouts.** Girls may sell cookies at lemonade-style stands in front of private residences. Sales on commercial properties (including hotels and housing in business developments) are not permitted until booth sales begin and the location has been approved and coordinated as a booth.

**Door-to-door sales.** Troops or individual girls with an accompanying adult may walk about in any residential neighborhood within San Diego and Imperial counties. Girls **may not** sell on private commercial properties or sites used by the general public (shopping centers, parking lots, schools — **including university or college campuses** — religious institutions, business/retail locations, etc.).

**Friday, Feb. 9-Sunday, Mar. 11 — Booth sales.** Girls may sell at approved private commercial/public locations.

- Booth sales **must** be coordinated by the troop cookie manager (TCM) and service unit volunteers and scheduled in eBudde™.
- Each girl **must** have a signed permission form for each booth sale or have provided the troop with a Girl Health History and Annual Permission form, in addition to this agreement.
- For safety, two adults **must** be present at each booth sale at all times (one registered and background-checked).
  - Girl Scouts in 6<sup>th</sup> grade or above may sell at booth sites with a one-to-one (1:1) girl-to-adult ratio if accompanied by just one legal guardian who is registered and background checked.

**Sunday, Mar. 11 — End of cookie program.** This is the last day to sell cookies in public. Girls/troops with remaining boxes may continue to sell to family, friends and former customers

<b>2018 Cookie Rewards (details on reverse).</b> Choose <b>one</b> option per level now (you never know how many she'll sell!)									
140+ boxes	Shirt size:	YS	YM	YL	AS	AM	AL	AXL	A2XL
525+ boxes	_____ iFLY Indoor Skydiving						_____ Aquatica San Diego Picnic		
	_____ Design Your Own Chuck Taylor Converse						_____ \$100 Cookie Bucks		
650+ boxes	_____ 5-Day Girl Scouts Summer Camp						_____ Rawhide Ranch		
	_____ Fujifilm Instax Mini & Accessories						_____ Camp Surf		
800+ boxes	_____ Night at the Museum Sleepover					_____ Fitbit		_____ Fun in the Sun Set	
1,000+ boxes	_____ American Girl® Girl of the Year® Doll					_____ Beats Headphones		_____ \$100 Cookie Bucks	
1,300+ boxes	_____ All Day Kayak Adventure					_____ CamelBak Hydration Pack			
1,700+ boxes	_____ Exclusive Sea Turtles After Sunset Event					_____ \$100 Cookie Bucks			
3,000+ boxes	_____ Disneyland® Resort Experience for 2					_____ iPad		_____ GoPro	

**Parent/guardian agreement:** I have read and understood the information on **both sides** of this form. By signing below, I give my Girl Scout permission to participate in the 2018 Girl Scout Cookie Program. I agree to abide by the Girl Scout Law and the participation guidelines outlined on this form and in the Family Cookie Guide. I acknowledge that disregard of any standards may result in forfeiting rewards, booth sales and/or troop proceeds. I understand I am legally responsible for cookies issued and money collected, and I agree to pay promptly. *Should I be delinquent in payment, Girl Scouts San Diego may actively pursue collection through legal avenues, if necessary.*

Girl name (print): \_\_\_\_\_ Parent/guardian name (print): \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Adult email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Driver's license #: \_\_\_\_\_

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## Safety first!

- Girls must have adult supervision at all times.
- Sell door-to-door, at standabouts and at booth sales only until 8 p.m.
- Never enter a customer's home.
- Protect girls' privacy; only provide an adult's contact information if requested by customer.

## Online marketing and sales

- Before engaging in any online activity, girls must complete the GSUSA Safety Pledge available at [www.girlscouts.org/help/internet\\_safety\\_pledge.asp](http://www.girlscouts.org/help/internet_safety_pledge.asp).
- Online payment for orders is permitted **only** through Digital Cookie.
- Girls may use social media sites and email friends, family and customers as long as they use the account of a parent/guardian or adult volunteer or Digital Cookie.
- With adult supervision, girls age 13+ may use their own social media and email accounts to promote cookie sales.
- Girls may only post about their participation on Digital Cookie on social media platforms that allow them to limit their audience to just friends and family (e.g. Facebook).

## Exchange and return guidelines

- **Cookies cannot be returned to council.** However, troops may accept returns if they can be used at booth sales or for another girl's inventory. Ask your TCM for details!
  - TCMs may exchange damaged cookies at any time.
  - To avoid over-ordering and to minimize financial responsibility, only pick up more as your girl sells them.

## Money handling

Parents/guardians accept financial responsibility for all cookies and money received.

- The core varieties (Thin Mints, Samoas, Tagalongs, Trefoils, Do-si-dos and Savannah Smiles) sell for **\$5/box**. Specialty cookies (Toffee-tastic and S'mores) sell for **\$6/box**.
- Collect payment for cookies when delivering products, except for cookies paid via Digital Cookie.
- Be mindful of all "girl delivery" purchases made through Digital Cookie. It is the responsibility of the Girl Scout and parent/guardian to follow through on accepted girl delivery orders.
- Safeguard all money collected and submit to troop within 7 days of receipt in their original form as received from the customer.
- Each time cookies are exchanged or money is turned in, the transaction **must** be documented with a receipt (one copy for the parent/guardian and one for the TCM). This is for everyone's protection in case of a discrepancy.
- Accepting credit card payments is a troop decision and is only allowed at booth sites or through Digital Cookie.
- Girl Scouts San Diego does not reimburse for counterfeit bills or returned checks; it is highly recommended that you **do not** accept bills larger than \$20 or checks.
- **Do not** deposit any funds into personal accounts.
- **Do not** send money to school with girls.
- Troop proceeds belong to the troop, not individual girls.
- While there is no pre-payment for cookies, troops may require payments owed before giving additional cookies.

## Girl rewards

Girl Scouts are eligible to earn individual girl rewards when selling cookies. Rewards are cumulative!

See Family Cookie Guide for photos, event dates and full details.

425 box rewards and below will be distributed to troops in May/June.

525+ box rewards and above will be coordinated directly with girls and their parents/guardians.

- To avoid delays, make sure email and mailing addresses are accurate in your member account now.
- All outstanding girl payments are due to council by **Friday, April 13** in order for girls to receive their 525+ box rewards.
- Registration letters for 525+ box reward events will be mailed and/or emailed to you in April. If you have not received your letter(s) by **Friday, April 13**, contact [cookierewards@sdgirlscouts.org](mailto:cookierewards@sdgirlscouts.org) immediately.
- Any event or reward item adjustments must be requested in writing by emailing [cookierewards@sdgirlscouts.org](mailto:cookierewards@sdgirlscouts.org) by **Tuesday, May 1**.
  - Reward substitutions **cannot guaranteed** after **Tuesday, May 1**. Cookie Bucks may be issued based on remaining inventory/event space availability.