



## Transporting Girl Scouts--A Message to Volunteer Drivers

The primary concern when transporting Girl Scouts is the safety of the girls. When selecting transportation, volunteers must make certain that the owner/operator is properly licensed and insured, and that the vehicle is properly registered and maintained. As a general rule, public transportation tends to be the safest way to travel. When transporting girls in privately owned vehicles Girl Scout safety standards require the following conditions be met:

- A. The driver must be a registered member of Girl Scouts and with current background clearance.  
*Leaders, background clearance expiration dates can be viewed by visiting [www.sdgirlscouts.org](http://www.sdgirlscouts.org). Click "MyGS" and enter your membership user name and password. Click "member profile" then "troops." Scroll down to "Adults" and see the "CBC (criminal background check) expiration" date.*
- B. The driver is currently licensed and carries at least the minimum insurance required by the state of California. NOTE: Minimum requirements may not be adequate under all circumstances; consult your insurance company to be sure that your coverage is sufficient for Girl Scout activities.
- C. The driver is an adult (21 years or older) with broad driving experience, mature judgment and a safe driving record.
- D. A fixed seat belt is used by the driver and each passenger. No doubling up in seat belts. Be aware of age and airbags.
- E. There is adequate space for luggage and equipment, which is stowed securely.
- F. The vehicle is serviced regularly, is in safe operating condition, and is equipped with first aid kit and safety equipment (e.g., spare tire, reflectors).
- G. When using a vehicle designated by the manufacturer for carrying more than 10 passengers, the driver must hold a valid commercial driver license (state law). The DMV also requires commercial license holders to carry a valid medical certificate with them. Fifteen passenger vans are not recommended. Contact council before arranging the rental, charter or use of large vehicles (more than 10 passengers).
- H. Girls under 12 years of age should sit in the backseat whenever possible to avoid injury during deployment of airbag. Children under the age of 8 or under 4' 9" must be secured in a car seat or booster seat in the back seat. Children who are 8 years of age or who are 4' 9" or taller may be secured by a safety belt in the back seat.
- I. Each driver should carry the health forms of the girls riding in their car. Health forms should remain with driver while the girls are in their car.

To assure compliance with safety standards, please complete this form and return the lower part to the volunteer in charge. Please note in the event of an accident, the owner's vehicle insurance is the primary applicable insurance.

### Transporting Girl Scouts

Driver's name \_\_\_\_\_ Phone \_\_\_\_\_  
 Driver's license no. \_\_\_\_\_ State \_\_\_\_\_ Type of license \_\_\_\_\_ Vehicle license no. \_\_\_\_\_  
 Vehicle model \_\_\_\_\_ Make \_\_\_\_\_ Year \_\_\_\_\_  
 Number of passenger seats, with belts (excluding driver) \_\_\_\_\_  
 \* Insurance co. \_\_\_\_\_ Policy no. \_\_\_\_\_ Exp. date \_\_\_\_\_

I am willing to provide transportation for Girl Scouts. I attest that the safety standards A through I are met. I understand that I must report any changes in the information given above before agreeing to drive.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Comments: (Include times available/unavailable, if appropriate)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Please include a copy of proof of insurance card.