



# How to Become a Day Camp Volunteer

## STEP ONE: Register online to become a Girl Scout volunteer

Girl Scouts San Diego's 2018 day camp volunteer offerings will be available Thursday, Feb. 1. Let us know you're interested! Register for a volunteer session [online](#). Use the Session Type filter to find volunteer opportunities. New to Girl Scouts? Remember to register as a member during online checkout.

## STEP TWO: Background check and important paperwork

Within one week of completing your online registration, you will receive a welcome email from us with important paperwork. If you do not receive a welcome email or need assistance completing the paperwork, please email Elizabeth Wiley, [ewiley@sdgirlscouts.org](mailto:ewiley@sdgirlscouts.org). Completed forms are due three weeks prior to the first week of camp.

- (1) Day Camp Volunteer Application
- (2) **Background check:** Day camp volunteers require an annual background screening. New volunteers will receive an automated email with instructions to complete a background check. **Existing volunteers:** If your background check was not completed within a year of your camp dates, we will need to trigger a new one. This can take up to three weeks after you select the new volunteer role.
- (3) Adult Health History
- (4) Acknowledgement of Child Abuse Reporting Obligation Form

## STEP THREE: Complete training

**Online training:** This 30-minute online course will cover important topics like camper safety, policies and procedures, camp structure, and expectations for volunteers. Outdoor Program Assistant Elizabeth Wiley will send you the link to access the course.

**Onsite training:** June 6 from 6-8 p.m.  
Please plan to attend this important meeting for day camp volunteers. Meet the camp directors, learn valuable camp skills, and ask your questions before the first day of camp.

## STEP FOUR: Connect with your camp director to prepare for camp

Each day camp is managed by a staff or volunteer camp director who will reach out to you to connect before camp starts. Some sessions have meetings or trainings prior to camp. Please contact us if you haven't heard anything three weeks prior to the start of camp.

**Questions?** If you need help to complete the steps above, please contact Outdoor Program Assistant Elizabeth Wiley at [ewiley@sdgirlscouts.org](mailto:ewiley@sdgirlscouts.org) or (619) 610-0782. If you have questions about day camp volunteer opportunities, please contact Day Camp Director Carolyn Shrake at [cshrake@sdgirlscouts.org](mailto:cshrake@sdgirlscouts.org)

### Reduced Camp Rate

Children of volunteers receive a special reduced rate for camp. When you register your child for camp look for the COV (Child of Volunteer) rate, listed in descriptions for camps that use volunteers.

You must complete all required paperwork and volunteer for the entire session in order to use the COV rate.

Parent/family volunteers who are unable to complete their volunteer commitment will be responsible for the regular registration cost of the camp.